

Department of Health (DOH) Prescription Drug Monitoring Program (PDMP)

Overview: Florida passed the legislation required to establish a Prescription Drug Monitoring Program. Enterprise 24x7, Inc was hired to provide the project management to the Florida Department of Health for the following critical initial efforts required to meet the state deadlines:

- Secure the federal grants required to fund the initiation and enhancement of the initial program
- Draft the Request For Proposal to initiate the competitive bidding process needed to select the best vendor for the effort
- Provide Project Management of the vendor efforts and
- Coordinate the state efforts needed to move the program to successful completion.

PDMPs are used in many states to aid physicians in identifying potential prescription drug abuse as well as provide the information needed to state officials for potential abuse in the prescribing of pain medications.

The grants were secured and the RFP released. The initial award resulted in a protest and a second RFP has been released.

Description of Services: The Project Manager is responsible for overall coordination, status reporting and stability of project oriented work efforts. Establishes and implements project management processes and methodologies for the IT community to ensure projects are delivered on time, within budget, adhere to high quality standards and meet customer expectations. Responsible for assembling project plans and teamwork assignments, directing and monitoring work efforts on a daily basis, identifying resource needs, performing quality review; and escalating functional, quality, timeline issues appropriately. Responsible for tracking key project milestones and adjusting project plans and/or resources to meet the needs of customers. Coordinates communication with all areas of the enterprise that impacts the scope, budget, risk and resources of the work effort being managed. Assists Program Manager(s) in partnering with senior management of the business community to identify and prioritize opportunities for utilizing IT to achieve the goals of the enterprise. Must possess extensive knowledge and expertise in the use of project management methodologies and tools, resource management practices and change management techniques.

Specific assignments included the following:

- Report to the DOH Contract Manager assigned to the project
- Coordinate with to the DOH Contract Manager to assist with documenting project requirements and working through conceptual phases or early stages of project
- Help develop a communications plan that will coordinate interaction with the customers, users and stakeholders and to keep all parties focused on the goals
- Monitor and routinely report to the DOH Contract Manager the status of the project including spending
- Follow a standard set of practices that ensure the integrity and quality of project artifacts

Technology/Environment:

- MSProject
- MSOffice

Company Services Provided:

- Project Manager
- Business Analyst

Enterprise 24x7 Inc.